

## KATE'S HOUSE FOUNDATION

### Level II MAT WAQRR Housing

### Shared Housing for Recovery

**Our Mission:** Kate's House Foundation is a 501C3 committed to compassionate and medically assisted treatment practices for recovery. We accept people on suboxone, methadone and drugs to support mental health.

**We believe that people thrive on kindness, support and understanding. We believe in the power of new beginnings and want to be part of your new beginning.**

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#### **HOUSING ROOM CHARGES - FINANCIAL DISCLOSURE**

1. Room charges must be paid on the first of the month. We do not accept room fees after the 6<sup>h</sup> of the month. **You are responsible for making sure that your charges are paid, even if it is paid by another organization.** Please let us know if we can connect you with ***helping agencies.***
2. We have nonprofit partners who will pay partial or full room charges once you are established in the house and if you lose your job.
3. You will be expected to pay a \$300.00 supplies fee prior to entry. This fee is non-refundable.
4. Please open a bank account. We will accept debit credit cards. We do not accept cash or personal checks. We will accept money orders. We send a text receipt via our card processing service to your cell phone.
5. **POLICY ON REFUNDS:** If you break the rules and are asked to leave, there ***is no refund.***

6. **POLICY ON FINANCIAL INVOLVEMENT OF STAFF:** Anyone associated with the houses or foundation is prohibited from handling your finances.

- a. Honesty, cooperation and integrity are expected at all times. **Our highest values are zen, tranquility, cooperation and feeling personal safety.** No threats of harm (Cause for termination of residency). No obstruction with the authorities and DOC (Cause for termination of residency.)
- b. **No discussion about other residents background and warrants with non-residents.**

## KEY PRINCIPLES

### **POLICY: NO DRUG USE OR ALCOHOL USE – MARIJUANA IS NOT ALLOWED**

**RCW 59.18.550 Drug and alcohol-free housing—Program of recovery—Terms—Application of chapter governs the terms of this agreement.**

1. This is a Clean and Sober recovery house and you **MUST** be clean and sober at all times otherwise immediate removal may result. You will have a baseline UA when you arrive. Random UA's will be required. The house manager or any resident may request a random UA. Failure to comply is cause for removal and is considered "dirty". You will be charged \$10.00 per UA for follow up UAs.
2. We employ a Peer Support counselor. Everyone is expected to interview with the Peer Support counselor when you are first housed. The Peer Support counselor will review each one of these rules with you. The Peer Support counselor is highly skilled and will provide information about recovery support and find resources for you. The Peer Support counselor is your first call if you have a conflict or problem.
3. If you supply or give drugs to any resident or are caught dealing drugs on or off property, you will be asked to leave and may get your belongings within 21 days.
4. If you use drugs, you must self-report immediately to your program. You will be asked to sign a medical release form upon admission so that we and our designee may share house drug testing results with counselors.
5. **There is no expectation of privacy. Rooms may be searched for drugs or contraband at any time.** Putting a lock on your door is cause for termination.
6. You are not allowed to ask other residents to execute paperwork for the courts or any other group.

**No alcohol or illegal drug use. No marijuana or using prescription drugs that do not belong to you.** No cough syrup, unless it is prescribed. Any prescribed medication must be kept in a locked box. **Bringing fentanyl into the house is cause for termination and payment for a hazmat removal.**

## LIVING IN KATE'S HOUSE

1. NA/AA or counselor support is required. Any program your therapist recommends should be followed.
  2. NO CALL – NO SHOW for 48 hours will result in loss of your room. Please contact your house manager if you plan on being gone longer than 48 hours with approval. **NOTE: DOC officers, not house managers, are the only ones that can give permission to spend the night somewhere else.** We check on whether you have permission to be absent. We have a 30 day black out with most external programs who provide residents.
- We enforce the curfew unless you have a check out slip from work.
3. Immediately clean up any area you use (Kitchen, Bathroom, and Common area). It is expected that you will thoroughly clean the bathroom after your use.
  4. **CHORES:** Rooms will be kept orderly and clean beds will be made daily when not occupied, dirty dishes should be removed daily and washed. Trash should be emptied daily. Most rooms are shared rooms, unless you are a house manager. If there is an open bed in your room, you are responsible for maintaining the bed. You may not use the spare bed, dresser or closet. You may not change your room or house without written permission from DOC, drug court, the house owners and the house manager.
  5. **CHORES:** Chores will be assigned weekly. The chore list is in the kitchen. If you cannot do your chore, you need to make arrangements with another resident to cover it for you. The house will be deep cleaned every week. Chores will include thorough cleanup of common areas (kitchens, bathrooms, living room). Each resident is responsible for cleaning up after themselves, and participating in communal chores as necessary.
  6. **PRIVACY:** Since some Residents are on Community Placement, the Department of Corrections will have full access to the premises. You should be polite to any one who enters the home with a request for information.
  7. Due to the fact that Residents are in transition for various reasons, we will neither confirm nor deny that they live here.
  8. No pets allowed. We do not have the space. Trained service animals that perform a function are allowed.
  9. If you borrow and loan it is at your own risk Residents are responsible for their own security and the security of their possessions. Residents storing personal belongings in common areas store them at their own risk. Property left over from moving out or being evicted may be disposed of after 30 days unless other arrangements have been made,

10. **CARS:** If you own a vehicle it must be functioning and not in disrepair (leaking oil, smoking) you must also have proof of license and insurance. Parking is first come first served. There is

no assigned parking. If you damage someone's car, it is your responsibility. We do not get involved.

11. You must abide by all rules of the house and all laws.

12. **SMOKING and Vaping:** Smoking and vaping is outside. Please clean up your smoking materials.

13. Stealing is cause for asking you to leave the house permanently. Taking someone else's food is stealing. Bringing stolen goods into the house is stealing. Taking someone's medication is stealing.

14. The computer and printer are to remain in the common area.

15. **Guests are not allowed. NO overnight guests are allowed under any conditions.** The exception is family members may see the house when you move in.

16. **No men or women who are not members of the house can be invited into the house. The security of your room and house depends on this house rule.**

17. UTILITIES and GARBAGE: Energy conservation is everyone's responsibility. Please turn off lights, water and heat when not in use. Garbage must go out on the appointed day. It is up to everyone to make sure the cans are outside.

18. **PROPERTY STORAGE:** Upon vacancy, AWOL status or arrest, any personal property left more than 30 days will be considered abandoned and will be donated to charity or disposed of. Please make arrangements to have someone collect your items if you cannot do so.

19. By signing this agreement, you understand that breaching the safety of the house, or when someone exits, we will lead to a change in door codes. DOC has automatic entry into the houses and have the door codes.

20. Curfew is midnight on Friday and Saturday night. Curfew is 10 PM Sunday through Thursday night. No exceptions unless approved by the House Manager. You may be asked to provide a work schedule to the house manager.

21. Please do not damage the house.

22. Please let us know your preferred pronouns. We honor your preference.

#### INVOLUNTARY TERMINATION OF RESIDENCY

Involuntary termination of residence shall include, but is not limited to:

1. Use or possession of alcohol, drugs, drug paraphernalia, guns, knives, other weapons. \_\_\_\_\_
2. Dealing drugs on or off the property \_\_\_\_\_

3. Abuse of over the counter or prescription medications. \_\_\_\_\_
4. Possession of stolen goods or any theft. \_\_\_\_\_
5. Unwanted guests on the property. \_\_\_\_\_
6. Physical violence or threats of any kind. This includes anyone you let in the house.  
\_\_\_\_\_
7. Consistent violation of curfew. \_\_\_\_\_
8. Consistent Violation of house rules. \_\_\_\_\_
9. Having food in your room that leads to ants or other damages \_\_\_\_\_
10. Stuffing anything down the toilet except toilet paper \_\_\_\_\_
11. Damaging the house intentionally \_\_\_\_\_



### CLIENT TERMS AND CONDITIONS

I agree to comply with the house rules and expectations at all times. \_\_\_\_\_

I understand that it is necessary to be polite to the Department of Corrections and Peer Mentor.  
\_\_\_\_\_

I understand that zen, cooperation and kindness are key values and will do my best to support the people in the house. \_\_\_\_\_

I understand that if I have a conflict with anyone that the house leader, the peer mentor and the Candelarios will help come to a resolution. We will work together as a team to resolve any conflict. \_\_\_\_\_

Signed and Understood \_\_\_\_\_

Printed Name \_\_\_\_\_

Manager \_\_\_\_\_

Date \_\_\_\_\_